



## WILLIAMSBURG ART & HISTORICAL CENTER

135 BROADWAY, BROOKLYN, NY, 11211, USA

718.486.7372 OR 486.6012

WWW.WAHCENTER.NET E-MAIL WAHCENTER@EARTHLINK.NET

### 19TH ANNUAL WAH SALON SUBMISSION INSTRUCTIONS, 2018

**Show Dates: Saturday, January 20th – Sunday, February 18, 2018**

**Opening Reception: Saturday, January 20, 4 - 6 pm**

**Gallery Hours: Friday to Sunday, 12 - 6 pm (except on the opening day)**

#### **SUBMISSION REQUIREMENTS:**

1. WAH Salon Membership Agreement (with Volunteer Preference)\*
2. WAH Salon Entry Form\*
3. \$50 Annual Membership Fee (Mailed or Paid in person on Delivery Date)
4. Digital Images of Work Submitted (JPEG)\*
5. Digital Copies of Resume and Artists' Statement\*

**\*Please email to [wahsalonartclub@gmail.com](mailto:wahsalonartclub@gmail.com)**

#### **ARTWORK REQUIREMENTS:**

1. Please sign your work
2. All work must be wired and ready for hanging. No clip frames or taped edges will be accepted.
3. We do not accept pieces too fragile to handle.
4. We cannot accommodate ceiling mounts or special installation without prior discussion. You may use the existing nails, screws and hooks on the ceiling and the window frames by prior approval.
5. Sculptors may provide their own pedestals or may use those available at the WAH Center. This should be discussed in advance with our staff.
6. A label must be affixed to the back of the work, indicating which end is the top and the following: Artist's Name, Title, Medium, Dimensions, Date Produced, and The Sale Price. This information must correspond with the submitted works listed on the entry form. To help the installation volunteers the Artist's Name and Title must be attached to the front of the work.
7. All artwork must be priced for sale.
8. Work cannot be withdrawn before the end of the exhibition.

#### **Website image:**

E-mail one jpeg image to [orin@buckart.com](mailto:orin@buckart.com) that is NOT being submitted to the show. Include your name, title and media.

#### **DELIVERY INSTRUCTIONS:**

All work will be received on the following dates.

#### **Hand Delivery Dates:**

**Sunday January 14, 1- 6 pm & Monday, January 15, 6 – 8 pm**

1. Deliver work to side entrance on Bedford Avenue. Ring bell for admittance.
2. Please bring our phone numbers in case you need to reach us.

Yuko: 718-486-6012 or 917-648-4290  
WAH Center Office: 718.486.6012

3. Bring artwork up to 2nd floor gallery
4. Remember, Artwork must be clearly labeled on the back and front—name, title, date, medium, size, sale price.
5. Take all wrapping with you.
6. The entry form (see attachment)

### **OUT OF TOWN ARTISTS:**

Please mail the above with your application, submission form and fee.

### **Mailed Delivery Date:**

**Saturday January 13, 2017**

Submissions must arrive at Yuko Nii, WAH Center Annex Office, 344 Grand Street, #3, Brooklyn, NY 11211 USA

The WAH Center will only accept prepaid shipments and returns from a FEDEX account.

**Include the above-mentioned resume, statement and images along with an annual membership fee of \$50.**

### **EXHIBITION BINDER:**

**\*PLEASE NOTE: We ask for a new, printed copy of all the following documents, even if you have participated before or in another show recently.**

For viewers interested in knowing more about the exhibiting artists we compile a binder containing information of the Salon members. For this we ask for the following in plastic protective sheets (USA standard 8.5" x11", 3 punched holes):

1. Current resume (limited to 2 pages) with your name at the top. Do not include an address, e-mail, phone # or website.
2. Artist's Statement (limited to 1 page).
3. Digital images (limited to 2 images) that are not included in the exhibit on a USA standard 8 1/2" x 11" letter size paper

**TO REPEAT: please! All of the above are to be inserted into plastic sleeves (USA standard 8.5" x 11, 3 punched holes) for inclusion in the exhibition binder.**

### **Installation Dates:**

**Sunday, January 14, from 6 pm onward**

**Monday, January 15, from 12pm onward**

## **WE NEED INSTALLATION VOLUNTEERS!**

Please contact: [wahsalonartclub@gmail.com](mailto:wahsalonartclub@gmail.com) or [wahcenter@earthlink.net](mailto:wahcenter@earthlink.net)

### **Pick Up Dates:**

**Sun. Feb. 19, 6 - 7 pm**

**Mon. Feb. 20, 12 - 4 pm**

Please come to the side entrance and ring the bell.

Please bring your own wrapping materials with you.

Please sign the Artwork Relief Agreement the WAH Center provides you.

### **COCKTAIL & POT LUCK DINNER At CLOSING:**

**Sunday, February 18:**

**Cocktails 6:30 - 7 pm**

**Dinner: 7 - 9 pm**

**Details to follow.**

### **Gallery Sitting, Concession, & Receiving:**

**We will be contacting you about opportunities for you to volunteer for these functions.**

**We need members to participate in the effort of mounting this exhibit.**

**We need your definite answer of your participation by the **deadline on December 31, 2017 so we can put your name on the announcement and poster of the show!****

If you have some questions, please do not hesitate to contact us.

**Curator: Yuko Nii:** [wahcenter@earthlink.net](mailto:wahcenter@earthlink.net) 718-486-6012

**Coordinator: Richard Sanchez** [wahsalonartclub@gmail.com](mailto:wahsalonartclub@gmail.com)

We are very much looking forward to having your participation!

We also look forward to welcoming our new members!

Much Love,

Curator Yuko Nii

&

Coordinator Richard Sanchez